



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SONAMAI SHIKSHAN PRASARAK MANDAL'S ARTS MAHILA COLLEGE
Name of the head of the Institution	Bharat Rajaram Chalsey
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02565-224939
Mobile no.	9422618221
Registered Email	mahilacollege.shahada@gmail.com
Alternate Email	chalseybr@gmail.com
Address	Govind Nagar
City/Town	Shahada
State/UT	Maharashtra
Pincode	425409

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Smt. Hemangi Ratnakar Kulkarni
Phone no/Alternate Phone no.	02565223701
Mobile no.	9883085608
Registered Email	hemangikulkarni86@gmail.com
Alternate Email	mahilacollege.shahada@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.apjmcs.com/IQAR%20Report.htm
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.apjmcs.com/Academic%20Calendar.htm

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.94	2012	01-Mar-2012	31-Mar-2017
2	B	2.21	2019	01-Mar-2019	31-Mar-2024

6. Date of Establishment of IQAC**15-Jul-2010****7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Meeting with HODs about counselling the students and increasement of ICT based teaching	23-Jul-2019 01	9
Meeting with Non teaching staff	24-Jul-2019 01	5
Meeting with Student	27-Jul-2019 01	60
Timely Submission of AQAR	31-May-2021 01	8
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Tree Plantation and Care by N.S.S. Unit and student development committee 2. Road safety Ralley 3 One day personality Development Camp 4. Self Defence Traing Camp

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Digitalization	College has taken initiatives of digitalization and implementation of paperless office
Participation and organising co-curricular activities	Student participated in various curricular and co-curricular activities at inter-collegiate level and university level. Participating in such activities makes them confident and develop management skills in them.
Departmental visits and industrial visits	Department of Geography organised field visit and NSS Unit Organised Industry visit.
Enhancing quality in Teaching and learning	All the department extensively use ppt presentations debates discussions and brain storming sessions as innovative teaching.
Gender sensitization program	Personality Developmant camp, self Defence Training Camp, Guest Lecture Programmes on Various gender jutice issues and women empowerment had been arranged.
AQAR Preparation for the Academic year 2019-20	AQAR was prepared and made ready to upload on the college website.

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14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Developmnet Committee	19-Jul-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	10-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The management is kept upto date with all the relevant information. The College has various committees for the

proper functioning various activities are conducted by the college committees and all the report are submitted along with photographs to the Principal and the Management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has a system to ensure effective curriculum delivery. The Principal calls a meeting at the beginning of the year. A strategy is formed and discussed with all the staff members. IQAC suggest the general objectives which are related to our vision, mission and goals and which will be considered by all the staff members while handling the curriculum. Besides every faculty member is inspired to use his/her creativity in the effective delivery of his/her particular subject syllabus. Faculty members prepare annual plans and daily plans in their diary to maintain balance between the syllabus and the available time. They use different teaching methods like question-answer method, narration method, project method, lecture method as per the requirement of their subject. Faculty members prepare power point presentation for some topic to emphasize and explain more sometimes they show video clips related to the topic on their smart phones also so that the students should be motivated for self learning through internet. The college maintains a Tasika talika chart for better administration in order to maintain discipline. Besides there is a discipline committee to observe whether the students are attending the lectures or not. The Principal also takes rounds and under his guidance and supervision every faculty member tries his/her level best for the effective delivery of the curriculum. The faculty member links the present syllabus in order to make the teaching learning process easy for the students. Every faculty member analyses the last year result in front of the students and motivates them to improve it. Besides every faculty member takes review on teaching and other activities through well designed feedback system. Feedback are collected from students and alumni and is analysed critically by IQAC. If there is some suggestion or expectation expressed by student. The Principal takes an immediate action. Thus the institution ensures effective curriculum delivery through a well planned and documented process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students	Certificate	Diploma Course
	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>College takes feedback from students, Alumni and teacher every year.</p> <p>Questionnaires are prepared as per the requirement of that particular field. It is structural and designed improvised students. feedback is for the teachers evaluation and curriculum evaluation sports and cultural feedback were very positive as students are more interested in it and appreciated all co-curricular activities organized by N.S.S. and student Development committee. Students consider library as a strong element of the college. Their satisfaction is really high regarding availability of books and helpful librarian Teachers can be considered as the pillars of strength of the college students rarely has complaints out Principal is also very alert about their essential requirement. we also took alumni feedback. Their feedback was excellent. Their feedback was excellent as student level of satisfaction was high from next year onward the feedback system will be computerized.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BA	Nill	360	216	216
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	216	Nill	9	Nill	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	2	Nill	Nill	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has a very well organized mentoring system. The enrolled students are equally divided in all the teachers. every faculty member organizes an orientation session for his/her men-tees with the commencement of first semester. At the time of admission all the necessary information related to the students is collected through the admission forms. All the teachers keep personal contact with the men-tees. They are given personal counseling as well as career counseling as per their requirement. financially challenged students are also given help through the schemes of student development committee and the college development committee also mentor men-tee ratio.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
216	9	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	Nill	2	9	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	ni
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	001	SEM VI	04/04/2020	18/05/2020
BA	001	SEM IV	03/04/2020	18/05/2020
BA	001	SEM III	09/10/2019	01/01/2020
BA	001	SEM II	30/04/2020	18/05/2020
BA	001	SEM I	02/11/2019	01/01/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the norms and guidelines of KBC NMU Jalgaon University laid down for conducting continuous internal evaluation. The emphasis is on group discussion, presentation seminars which is aimed at building confidence and fostering peer learning and mentoring of students presently under the choice based credit system internal assessment for theory papers. The internal assessment is for 40 of the marks and the external examination is of 60 marks for continuous Internal Evaluation, the college conducts class tests tutorials, unit tests, departmental seminars , project works practical examinations, home assignments, excursion, open book, tests etc. It helps to improve students regularity as the marks are also given for their class attendance and assignment completion as marks for behavior. The assignments are mostly based on the topic of the syllabus which help them in understanding the topic of the syllabus which help them in understanding the topic in a better manner and promotes library reference and foster creativity in it. If the student fails to complete the assignment due to health and any other genuine reason she is asked to submit it on an alternate date. If the student is not performing well in the class then the teaching strategies are modified according to the mental strength of the student. other activities such as group discussion interaction with the weak students, class debates are organized to boot the confidence level of the students. They are given an advance notice so that they have enough time to prepare for the assignments presentations and examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is affiliated with KBCNMU Jalgaon University Examinations are conducted at the end of each semester by the affiliating university college informs students about the University notices and curricular related to the examination form time to time through students notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All department conduct internal assessment of students and students are well informed about these internal examination well in advance by the department. Internal assessment dates are also provided by the College in the proposed academic calendar prepared at the beginning of each academic session which is uploaded on the college website. All the programmes arranged by NSS student Development committee, Cultural committee etc are also included in the academic calendar of the College.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.apjmcs.com/Result.htm>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
001	BA	Geography	13	13	13
001	BA	Politics	14	14	14
001	BA	Economics	8	8	100
001	BA	Hindi	7	7	100
001	BA	Marathi	7	7	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://forms.gle/E9JD9Uss2RurvdUQ9>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	Nill	Nill
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Uses of E-Resources : Special Reference to Nilst Consortia	Librarian	22/04/2020
Faculty Development Programme Future Librarianship	Librarian	27/04/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

0	0	0	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	0	Nill	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nill

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	Nill	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	N.S.S. Forest Deparment Shahada	7	50
Yoga Training	NSS	9	24
Covid 19 awareness Online Programme	NSS Student Development Committee	2	103

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS	Clenliness of the surrounding area of the College	9	70
Gender Issue	sutent devlopment Committee	Self difence Training camp and Personality development camp	2	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN-CLOUD Based	Fully	Nill	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3162	322444	194	6650	3356	329094
Reference Books	1398	267248	19	29600	1417	296848
Journals	14	9510	Nill	Nill	14	9510

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMIECT/any other Government initiatives & institutional Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	4	0	1	0	0	1	5	100	0
Added	0	0	0	0	0	0	0	0	0
Total	4	0	1	0	0	1	5	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institution has well defined policy for maintenance and utilization of all its physical and academic facilities which include use of equipment in geography laboratory (As college has only Arts faculty) use of computers are done through proper login and password of the computer is done by Jain Computers and services equipment used in Geography Department and sport material is maintained by punjab Sports House from where they are purchased.

<http://www.apjmcs.com/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Bharatjoyti Sau. Ashatai P. Jadhav Scholarship	10	17370
Financial Support from Other Sources			
a) National	GOI	134	Nill
b) International	0	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga, Meditation	21/06/2019	35	College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	competitive examinations guidance committee	30	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	50	B.A.	Nill	Nill	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formulated in the College as per the rule and regulations of the affiliating university (KBCNMU Jalgaon). The council always works hand in hand with staff members of the college for over all development of the college student council organists various cultural event and celebrate different days such as teachers day Independence day, Republic day etc. in the college campus some members are also part various college committees. They put forward their suggestion in different issues related to the College problems faced by student are communicated to the college authority by general Secretary of student council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Management and the Principal have good Co-ordination in them. And under the guidance of both of them, CDC (College Development Committee), IQAC, faculty members and non-teaching staff work complimentary-in-planning and implementation of policies and plans. The institutional practice towards decentralization of activities begins with the meetings with the management and Principal. This meeting decides the overall activities and requirement of the

Institution for calendar year. The expectations of the management are passed on the staff by the Principal through the staff meetings periodically. The Principal also respects the suggestion of the staff. The Principal himself takes meeting with every department when it is required. This helps to get first hand information regarding the strengths and weaknesses of the department. The interaction with the Principal and management creates a healthy democratic and creative learning campus. The participative management involves the right approach of right to information.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to KBC NMU Jalgaon. hence it follows the curriculum prescribed by it. The curriculum is developed and revised by the university from time to time. Faculties participate in the workshop during revision of syllabus and share their ideas for the curriculum development. We promote staff for research studies. The college adopts the best practices by showing video clips to the students etc.
Teaching and Learning	Teaching and learning faculty members are inspired by the principal and the IQAC to maintain a diary. They prepare annual and daily plans for teaching. Academic calendar is made and feedbacks are taken from the students which help in effective teaching learning process. It also makes the process student centric. Innovative methods for teaching and learning actively promote through community study, industrial visits, internship project, appreciation of students by awarding toppers. (Awards are given who are first, second rank by the college. In the name of Bharat Jyoti AshaTai Jadav-chairperson of the management) Computer labs are made available by the management to the students so that they should get technical knowledge. Institute appoints qualified and experienced faculties and also invites experts from various fields for guest lectures. Group discussion method and YouTube lectures are conducted to make the concepts more clear and to make learning interesting. Students are encouraged to use library facilities and various newspapers and journals are

made available to the students encourage reading habits. Library is equipped with easy accessibility of learning resources for staff and students. Faculties have made WhatsApp group for eastern solving of subject difficulties. Feedback is obtained from students for improving teaching skills are faculties remedial coaching is imparted to the weak students whenever it is felt necessary.

Examination and Evaluation	<p>examination committee ensures smooth functioning of the examination. Semester wise examination pattern is followed as per University norms. Transparency is maintained throughout the whole process of examination semester end examination papers are set by KBC NMU Jalgaon Internal tests are also taken as per the University norms. Besides continuous assessment and evolution through class test presentation and assignments are conducted practical examination (geography only) is conducted with internal examinations as well as external examinations (both give marks) and ratio is taken for final marks. The examination committee works thoroughly for the smooth and fair conduct of examination.</p>
Research and Development	<p>IQ AC motivate staff members and students participate actively in research activities right published research papers in various research journals college give on duty e leaves tu faculty who wants to attain various seminar and workshops faculties are provided financial assistance for participating in in important conferences workshops and seminar and paper presentation Wi-Fi and internet facility is available for teachers for research. Students are also encouraged by the staff members to take minor research activities. Students are given homework and research projects and encourage collecting primary as well as secondary data for genuinely improving their subject. Knowledge staff is motivated to attend various conferences seminars and workshops.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library users can make use of library resources and services adequately to their satisfaction. The college library has Text books, journals, magazines, newspapers and reference books internet</p>

facility is also available for students in the library they have confidence and independence to use effectively the information and facilities. Library has student notice board best reader award is given every year to the student who makes maximum use of this study materials and resources. ICT facilities and other learning resources are adequately available in the institution for academic and administrative purpose. Sport room is equipped with modern equipment's. Fire fighting system fire extinguisher is fixed on each floor of the building. Whole campus is under CCTV surveillance. Sanitary pad machine is available near the ladies room as the students come from nearby villages by bus and they face some problems on time canteen is there in the college campus

Human Resource Management

Our college follows proper mechanism of human resource management all schemes ICF staff recruitment and welfare are followed as per the standard code book UGC regulations Maharashtra public University act state government norms. At the beginning of each academic year the management services existing position and identifies personal for various teaching and non-teaching position based on recommendation from the departments through the principle. New recruiters get introduced to create a faculty relationship between the sessions of the newcomers' representation takes care half the requirements aap just staff by discussing with the management so that healthy relationship is maintaining. Training programs are organised by freshers. The management interacts with teaching and non-teaching staff frequently professors interacts with students when there is need college arrange one day blood group checkup camp on the birth day of our chairperson Hon. Bharatjyoti Ashatai Premchand Jadhav Besides every year a doctor is called for the total health checkup of the first year student staff and student are motivated to participate in various workshop and seminar staff welfare schemes are implemented.

Industry Interaction / Collaboration

College has Arts Faculty only still

	<p>Guest lectures and small scale Industrial visits are conducted every year in order to motivate our female students and have ambition and liking for being industrialist in future.</p>
Admission of Students	<p>College has admission Committee which takes care of admission procedure. Our maximum students are from village and tribal area we contact them for admissions positively so that deprived girls should take higher education we give home visits also to counsel their guardians so that they should not stop their education after HSC. The students are provided proper guidance by the faculty member for admission procedure.</p> <p>Admission procedure is as per university / UGC norms. All the Government Scholarship Schemes are implemented. Besides the Students who get first second rank in each class given Prized (The Institute had got 2 lakh and 50 thousand rupees award under the project of Jagar Janivacha. The Institute has made a F.D. of the amount and the interest is utilized to give the awards) so student needy students get motivation to take admission.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>College has proposed complete automation, for this purpose ICT workshop has been conducted before some years under the Supervision of Dr. Anil Patil (Computer Science) Office automation includes students database and staff database</p>
Administration	<p>Circulars and reports are uploaded in the College website.</p>
Finance and Accounts	<p>Salary of teaching and non-teaching staff is transferred directly to the bank account.</p>
Student Admission and Support	<p>College has admission Committee which takes care of admission procedure. Our maximum students are from village and tribal area we contact them for admissions positively so that deprived girls should take higher education we give home visits also to counsel their guardians so that they should not stop their education after HSC. The students are provided proper guidance by the faculty member for admission procedure.</p> <p>Admission procedure is as per university / UGC norms. All the</p>

	<p>Government Scholarship Schemes are implemented Besides the Students who get first second rank in each class given Prized (The Institute had got 2 lakh and 50 thousand rupees award under the project of Jagar Janivacha. The Institute has made a F.D. of the amount and the interest is utilized to give the awards) so student needy students get motivation to take admission.</p>
Examination	<p>examination committee ensures smooth functioning of the examination. Semester wise examination pattern is followed as per University norms. Transparency is maintained throughout the whole process of examination semester end examination papers are set by KBC NMU Jalgaon Internal tests are also taken as per the University norms. Besides continuous assessment and evolution through class test presentation and assignments are conducted practical examination (geography only) is conducted with internal examinations as well as external examinations (both give marks) and ratio is taken for final marks. The examination committee works thoroughly for the smooth and fair conduct of examination.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course (HRDC ASC Amarawati)	1	02/03/2020	16/03/2020	15
Sports Administaton and Magament (CEC MOOCs)	1	21/07/2019	06/09/2019	47
Refresher Cours UGC HRDC ASC Anand	1	04/11/2019	17/11/2019	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	9	1	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Post Matric Scholarship Trust support (fees) Scholarship by Management

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College Committee has been appointed to allocate budget for various activities and it place before the managing committee for getting approved. At the end of the financial year, the over all account details are audited by charted accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
-	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	No	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

-

6.5.3 – Development programmes for support staff (at least three)

-

6.5.4 – Post Accreditation initiative(s) (mention at least three)

-

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Lecture on the importance of fitness in women	14/08/2019	14/08/2019	14/08/2019	50
2019	Survey of toilet availability in the house of the student from tribal and Rural area	03/03/2020	03/03/2020	03/03/2020	70
2019	Welcome of female child birth	02/01/2020	02/01/2020	02/01/2020	75
2019	fixing of the sanitary napkin machine near ladies Room	08/01/2020	08/01/2020	08/01/2020	50
2020	Gust Lecture on the importance of giving	25/01/2020	25/01/2020	25/01/2020	50
2020	Gust Lecture on careear options after B.A.	14/08/2020	14/08/2020	14/08/2020	100
2020	One day personality Development	25/01/2020	25/01/2020	25/01/2020	50

camp					
2020	Clelbration of Internaltional women Day	08/03/2020	08/03/2020	08/03/2020	50
2020	Self Defence camp Karate training	08/01/2020	08/01/2020	15/01/2020	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women Day Celebration	08/03/2020	08/03/2020	100	5
Self Defence Camp of 8 Day	08/01/2020	15/01/2020	50	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation of trees in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	125

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	21/06/2020	01	Yoga Day	Heath	115
2019	Nill	1	01/07/2020	7	Plantation	For Protection of the Environment	55
2019	Nill	1	13/08/2020	3	Campus Cleanline	Inculcate	35

					ss	Cleanliness among students	
2019	Nill	1	01/09/2020	1	Awareness about the importance of toilets	Rural and tribal students should know and convass build and use the toilets to keep the village and remote places clean	62

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	16/08/2019	50
Republic Day	26/01/2020	26/01/2020	70

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Teacher make aware the students to keep the college campus Clean. 2. No vehicle Day is there when there are big programs 3. College use C.F.L. and LED in order to save electricity. 4. There is prohibition for the usage of thin plastic bags. 5. Disposable cups for tea are not allowed in the campus. 6. trees are planted and protected by all the teaching and non teaching staff and students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The Institute gives awards in the form of money to the students of who achieve first second and third rank for all the three classes. 2. N.S.S. Unit gives visit to small Industry unit every year to motivate our female students to become industrialist in future

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.apjmcs.com/Result.htm>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our College is a Mahila College (Womens College) It is run by women and for women. Hence there is focus on women empowerment. Our students come from the surrounding rural and tribal area most of them are first generation learners. We give door visit also for the admission of those girls whose guardians were not eager to give them higher education. we bring such deprived girls in our college for their higher education. Our institute gives awards in the form of money every year to the girls who achieve first Second and third rank in their class in order to motivate them. Under the programs of Yuwtisabha we arrange an eight day camp for self deference for 50 every year. as per the guidelines of affiliating University. We send proposal every year for that. we arrange one day camp for personality Development also for their all rounded development. we give them personal as well as career counseling and to make them aware about try to make them aware about the gap between the local perceptions and global expectations. College gives Best Reader Award every year in order to motivate them for reading books. Our NSS Unit gives Visit to small industrial units in order to motivate them for entrepreneurship

Provide the weblink of the institution

<http://www.apjmcs.com/index.htm>

8.Future Plans of Actions for Next Academic Year

Our College wants to get science faculty Government has given permission but it is still in the process, some technical difficulties are there, we are going to try to start it. Our College wants to at least one buildup smart class room. Our college wants to start competitive exam guidance center. Our college wants to install solar panel in order to save more electricity. Our college wants to focus on more research activities. Our college wants to try to make the office paperless.